



# R.M.K. ENGINEERING COLLEGE

(An Autonomous Institution)

R.S.M. Nagar Kavaraipettai - 601206



MINUTES OF THE 22<sup>nd</sup> IQAC MEETING HELD AT 04:00PM ON 23-06-2022

Venue: Board Room

## Preamble:

|    |                            |   |
|----|----------------------------|---|
| 1  | Thiru. R.S. Munirathinam   | Founder - Chairman                                |
| 2  | Thiru. R.M. Kishore        | Vice-Chairman                                     |
| 3  | Dr. M.S.Palanichamy        | Advisor & Educationist representing local society |
| 4  | Dr. K.A.MohamedJunaid      | Principal and IQAC Convener                       |
| 5  | Dr. K. Chandrasekaran      | Dean - Academics                                  |
| 6  | Dr.Elwin Chandra Moni      | Dean Research                                     |
| 7  | Dr.S.PavaiMadheswari       | Academic Coordinator &HoD- S&H                    |
| 8  | Dr.BinuSukumar             | HoD - CE  |
| 9  | Dr.T.Sethukarasi           | HoD - CSE   |
| 10 | Dr.GeethaRamadas           | HoD -EEE  |
| 11 | Dr.T.Suresh                | HoD- ECE  |
| 12 | Dr. T. Gnanasekaran        | HoD-EIE   |
| 13 | Dr.K.R.Senthil Kumar       | HoD-MECH  |
| 14 | Dr.M.SheerinBanu           | HoD- IT   |
| 15 | Dr.Sandra Johnson          | HoD - ADS   |
| 16 | Dr.K.ChidambaraThanu       | HoD- CSBS   |
| 17 | Dr.S.ThangaRamya           | HoD- CSD  |
| 18 | Dr. K. K. SivagnanaPrabhu  | Head, Training and Corporate Affairs              |
| 19 | Mr. B. Kumar               | Manager, RMKEC                                    |
| 20 | Mr.Elango                  | Administrative officer                            |
| 21 | Dr.V.Srinivasan            | Prof-S&H &CoE                                     |
| 22 | Dr. A. Kadirvel            | Prof/MECH, Transport-in-charge                    |
| 23 | Dr. M. Seenivasan          | Chief Librarian                                   |
| 24 | Dr.S.D.UmaMageswari        | Professor / S&H and Higher Education Coordinator  |
| 25 | Mr. Jehan Charle           | Brand Manager, Kellogg's Tolaram Nigeria Limited. |
| 26 | Dr. VakadaKrishnarjuna Rao | Assistant Director                                |
| 27 | Dr. S. Vijayalakshmi       | Professor/ ECE, IQAC Coordinator                  |
| 28 | Dr. Murali Krishna T       | Professor / Civil                                 |
| 29 | Dr. P.Kavitha              | Assoc. Prof. / EEE                                |
| 30 | Mr. K. Vijayanand          | Assoc. Professor /EIE                             |
| 31 | Dr. N.M. JothiSwaroopan    | Professor/ EEE                                    |
| 32 | Dr. B. Jaison              | Professor/CSE                                     |

The IQAC meeting was conducted under the chairmanship of Dr. K.A.Mohamed Junaid, Principal and IQAC Convener

### 1. REVIEW OF PREVIOUS MEETING

- Principal reviewed the following points discussed in 20<sup>th</sup> IQAC meeting conducted on 26.03.2022 in the college campus in the presence of all the IQAC members
- ✓ Introducing new UG program Computer science and Design.

- ✓ Enrollment for NPTEL courses and registration for examination in the month of March 2022 and April 2022.
- ✓ Academic calendar for the academic year 2021-22.
- ✓ New initiative the Digital Record of Attendance and Assessment.
- ✓ Research and development activities.
- ✓ Students achievements in extra and cocurricular activities.
- ✓ Idea lab initiation and need for collaboration

## **2. ACTION TAKEN REPORT ON PREVIOUS MEETING**

- Principal presented the action taken report on previous meeting as follows
  - ✓ Formulation and progress of framing Regulations 2022.
  - ✓ Steps taken to achieve the academic goals proposed for the academic year 2021-22(even semester).
  - ✓ Improvement in placement percentage of 2022 Batch.
  - ✓ Explained about the activities conducted in Idea lab.

## **3. CURRICULAR ASPECTS**

- Principal elaborated the structure of 2022 curriculum framed inline with AICTE model curriculum and Anna University curriculum.
- Explained about the mandatory elective course entitled, “PROFESSIONAL READINESS FOR INNOVATION, EMPLOYABILITY AND ENTREPRENEURSHIP” which is offered to CSE, ECE and IT students as directed by Anna University under EEC category. Student teams, Mentors and evaluators are identified for the EEC course.
- It is planned to conduct faculty development program for tough subjects in odd semester 2022 for our faculty members with IIT Professors as resource person.
- Received approval from Anna University for increase in intake for B.Tech - IT from 60 to 120, decrease in intake for B.E - MECH from 60 to 30, closure of B.E - EIE and M.E - APE.
- 1420 students and 120 faculty members attended NPTEL examination scheduled in the month of March 2022 and April 2022.

## **4. TEACHING, LEARNING AND EVALUATION**

- Principal conveyed that the importance of model exam, practical exam and end semester examination were addressed to all students before the commencement of Model examination. All the HoDs and faculty members are insisted to monitor and advise the students to, not to involve in any malpractice during the end semester Theory examination.
- End semester practical examination for higher semester has been completed on 17.06.2022.



- End Semester theory examination for second and third year is scheduled from 20.06.2022 for second year and 21.06.2022 for third year students.

## **5. RESEARCH, INNOVATIONS AND EXTENSION**

- Dr. Elwin Chandra Monie, Dean – Research, updated on the following Research and Development activities:
  - ✓ Journal Publication by the individual departments and overall, by the institution in SCI, WoS and Scopus indexed journals.
  - ✓ Number of Patents Applied/Published/Granted by the individual departments.
  - ✓ Informed about the International Conference on Next Generation Wireless Communication and Networking Technology for a Smarter World -ICNGSTW 2022 conducted by ECE department on 28.04.2022 and 29.04.2022 at our college.
  - ✓ Presented the status of completion of projects funded by college.

## **6. STUDENT SUPPORT AND PROGRESSION**

### **(i) PLACEMENT**

- Dr. K. K. Sivagnana Prabhu, Head, Training and Corporate Affairs, presented the schedule of following training activities for second and Third year students in the month of July 2022.
  - ✓ Aptitude training program
  - ✓ Coding webinar
  - ✓ Entrepreneurship workshop
  - ✓ Personality development workshop
- Placement statistics of 2022 Batch students were presented

### **(ii)UBA ACTIVITIES**

- Principal informed that Rs1.75 lakhs has been sanctioned towards UBA perennial fund to carry out activities in five adopted villages nearby college.
- The following activities are planned to execute in the adopted villages and coordinating departments are identified
  - ✓ Solid waste Management
  - ✓ Water Management
  - ✓ Greening the villages
  - ✓ Education, Swachhta activities
  - ✓ Post covid activities
  - ✓ Energy Management
  - ✓ Awareness of government schemes and Computer literacy

## 7. BEST PRACTICES – IDEA LAB

- Principal informed about the procurement process of 3D printer, scanner and other major equipment Idea lab.
- Explained about the Training programs planned under Idea lab.
- Discussed about one Credit Course to be offered to First Year Students on Product Design & Development through AICTE IDEA LAB.
- Listed the awards which will help to improve the ranking in Idea lab.

## 8. RANKING AND ACHIEVEMENTS

- Dr. N.M. Jothi Swaroopan, Prof./EIE. Proudly announced that the institution achieved 2<sup>nd</sup> Rank in ARIIA ranking.
- Dr. Chidambarathanu K, HoD - CSBS, updated on the NIRF Ranking and improvement strategies
- Dr. Sandra Johnson, HoD - ADS. & Dr. Murali Krishna T, Assoc. Prof. / Civil., updated on the AQAR report preparation status and its submission.
- Principal thanked all the members of the IQAC for their participation and active involvement in the discussions.



Station : Kavaraipettai

Date : 27.06.2022



*Jaid*  
*27/06/22*  
**PRINCIPAL/IQAC CONVENER**

**Dr. K.A. MOHAMED JUNAID, M.E., Ph.D.,  
PRINCIPAL**

**R.M.K. ENGINEERING COLLEGE  
R.S.M. NAGAR, KAVARAIPETTAI-601 206  
GUMMIDIPOONDI TALUK, TIRUVALLUR DIST.**

Copy to

- 1) Dean Research
- 2) All the HoDs
- 3) IQAC Members

CC: Chairman / Director / Vice-Chairman / Advisor - for favour of kind information





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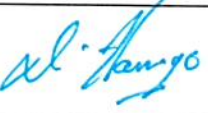
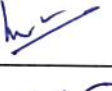
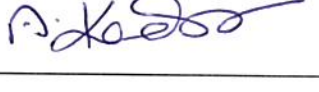



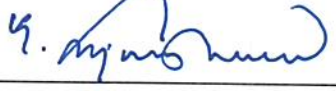

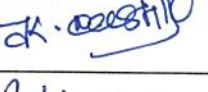



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### LIST OF MEMBERS AND ATTENDANCE

22<sup>nd</sup> Meeting 23-06-2022 at 10.30 a.m.

| S.No. | IQAC Member  | Representing                            | Signature      |
|-------|--|---|----------------|
| 1     | Thiru. R.S. Munirathinam<br>Founder - Chairman                             | Founder - Chairman                      |                |
| 2     | Thiru. R.M. Kishore<br>Vice-Chairman                                       | Vice-Chairman                           |                |
| 3     | Dr. M.S.Palanichamy<br>Former Vice Chancellor<br>Tamilnadu Open University | Educationist representing local society |                |
| 4     | Dr. K.A. Mohamed Junaid<br>Principal (Convener)                            | Head of the Institution                 |                |
| 5     | Dr. S.Vijayalakshmi<br>Prof.- EEE  | IQAC Coordinator                        |                |
| 6     | Dr. K. Chandrasekaran<br>Dean - Academics                                  | Dean - Academics                        |                |
| 7     | Dr. Elwin Chandra Monie<br>Dean - Research                                 | Dean - Research                         |                |
| 8     | Mr. B. Kumar<br>Manager, RMKEC   | Member representing the<br>Management   |                |
| 9     | Dr. S. Pavai Madheswari<br>Academic Coordinator and HoD – S&H              | Senior Teacher                          |                |
| 10    | Dr. Binu Sukumar<br>HoD – Civil  | Senior Teacher                          |                |
| 11    | Dr. T. Sethukarasi<br>HoD – CSE  | Senior Teacher                          |                |
| 12    | Dr. Geetha Ramadas<br>HoD –EEE   | Senior Teacher                          | <br>23/06/2022 |
| 13    | Dr. T. Suresh<br>HoD – ECE   | Senior Teacher                          |                |

|    |   |  |   |
|----|---|--|---|
| 14 | Dr. T. Gnanasekaran<br>HoD - EIE  | Senior Teacher                                       |    |
| 15 | Dr. K. R. Senthil Kumar<br>HoD – Mechanical                                       | Senior Teacher                                       |    |
| 16 | Dr. M. Sheerin Banu<br>HoD – IT   | Senior Teacher                                       |    |
| 17 | Dr. Sandra Jhonson,<br>HoD – ADS  | Senior Teacher                                       |    |
| 18 | Dr. Chidambarathanu K<br>HoD – CSBS   | Senior Teacher                                       |    |
| 19 | Dr. S. Thanga Ramya<br>HoD - CSD  | Senior Teacher                                       |    |
| 20 | Dr. K. K. Sivagnana Prabhu<br>Head, Training , Placement and<br>Corporate Affairs | Head of Training, Placement and<br>Corporate Affairs |    |
| 21 | Mr. D. Ilango<br>Administrative Officer   | Administrative Office                                |    |
| 22 | Dr. V. Srinivasan<br>Controller of Examinations                                   | In charge of CoE                                     |  |
| 23 | Dr. A. Kadirvel<br>Transport-in-charge  | Transport Incharge                                   |  |
| 24 | Dr. M. Seenivasan<br>Chief Librarian  | Library Incharge                                     |  |
| 25 | Dr. Vakada Krishnarjuna Rao<br>Assistant Director                                 | Physical Education                                   |  |
| 26 | Dr. S.D. Uma Mageswari<br>Member, Rotary Club of<br>Gummidipoondi Industrial City | Local society  |  |
| 27 | Mr. K. Vijayanand<br>Assoc. Professor /EIE  | Alumni Representative                                |  |
| 28 | Ms. R.Samyugdha -111718104080,<br>IV Year / CSE / RMKEC                           | Student  |   |
| 29 | Dr. Murali Krishna T<br>Assoc. Prof. / Civil.                                     | IQAC Member  |  |
| 30 | Mr. K. Naresh Kumar<br>Asst. Prof. / EEE  | IQAC Member  |  |
| 31 | Dr.P.Kavitha<br>Assoc.Prof./EEE   | IQAC Member  |  |